

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on Thursday, June 4, 2020 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:04 am

<b>PRESENT:</b>	T. Kushner, Deputy CAO	City of Courtenay
	S. Ashfield, Director of Operations	Town of Comox
	C. Perry, Public Works Superintendent	Town of Comox
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	M. Herschmiller, Manager of Water Services	CVRD
	M. Imrie, Manager of Wastewater Services	CVRD
	J. Warren, General Manager of Corporate Services	CVRD
	C. Wile, Manager of External Relations	CVRD
	K. Douville, Manager of Financial Planning	CVRD
	D. Monteith, Manager of Liquid Waste Planning	CVRD
	P. Johnson, Legal Advisor	Stuart MacDonald Stewart
	J. Boguski, Engineering Services Assistant/Recording Secretary	CVRD

## ITEMS:

### Management report

The committee reviewed the June 2020 Comox Valley Sewage Management Advisory Committee management report and staff provided updates.

### Minutes

The committee reviewed the minutes of the April 30, 2020 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

### Draft staff report: Electoral Area A Connection to the Comox Valley Sewerage Service – Sewer Expansion Bylaw

Darry Monteith provided an overview of the report. The purpose of Bylaw No.617, 2020 is not regulatory, but to make the commitment to execute the project.

#### Advisory comments:

Members expressed concern that there hasn't been sufficient time to extensively review the proposed bylaw. The staff report will be brought back to the July 2, 2020 Sewage Management Advisory Committee before proceeding to the Sewage Commission.

Clarification was provided regarding the term “non-regulatory bylaw”. This proposed bylaw is not related to the K'ómoks First Nation (KFN) Memorandum of Understanding (MOU) and has been created as a result from the February 11, 2020 Sewage Commission meeting resolution which states

*“AND FURTHER THAT staff present a new bylaw to guide the future decision process for the Comox Valley Sewage Commission and Comox Valley Regional District with respect to the planned system expansion based on criteria that relates to finances, decision-making and historic roles, authorities and investments;”*

The bylaw is described as non-regulatory because it doesn't convey an ability to ticket, set rates or fees and acts as more of a policy measure than a regulatory one. This is being written as a bylaw because it then carries more weight to rely on going forward.

**Draft staff report: CFB Pump Station Upgrade Budget Amendment**

Kris La Rose provided an overview of the report.

Advisory comments:

There were no comments or questions from the advisory committee.

**Comox Valley Sewerage System flows reports**

The committee reviewed the April 2020 Comox Valley Sewerage System flows reports.

There were no comments or questions from the advisory committee.

**CONFIDENTIAL ITEM:**

The committee discussed confidential material at 9:05 am and resumed its open session at 9:23 am.

**Municipal Service/Project Updates**

No updates were provided.

M. Herschmiller joined the meeting at 9:35am

J. Warren left the meeting at 9:40am

K. Douville left the meeting at 9:40am

**NEW BUSINESS****Letter dated March 12, 2020 from Wendel Lamb Re: Request for a Recreational Vehicle Sani-Dump Site**

Kris La Rose provided an overview of the letter.

There is no intention to bring a report forward to Sewage Commission at this time, but the letter will be on the next Sewage Commission agenda for discussion.

A brief discussion took place over whether a sani-dump service should be provided by the Comox Valley Regional District (CVRD) or a member municipality. Preliminary thoughts are that it would be more appropriate to be a CVRD service as it's a regional benefit (example: bulk water fill station). That approach would likely require partnership with the municipalities to tie into the sewer system (similar to the operation of the bulk water fill station).

**GENERAL:**

The next Sewage Management Advisory Committee meeting will be held on Thursday, July 2, 2020 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay.

**TERMINATION:**

The meeting terminated at 9:53am.

Recorded by:

***J. Boguski***

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J. Boguski  
Engineering Services Assistant/Recording  
Secretary

Certified correct:

***M. Rutten***

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M. Rutten, P. Eng.  
General Manager of Engineering Services